

FITW Campus Lead Meeting 03/11/2019– Minutes

Meeting Information

Date: March 11, 2019

Time: 10:00AM-11AM

Location: Engr 147

Attendees: Laura Sullivan-Green, Ravisha Mathur, Jane Dong, Nancy McQueen, Silvia Heubach, Alison Baski, Joseph Rencis, Victoria Bhavsar, Shandy Hauk

I. Workshops

i. SJSU Student Success Symposium – April 15th

- Half-day flipped workshop at the Symposium
- Workshop at the end of the Symposium – after 4:30pm reception
- FLCs attend and assist with workshop if possible
- Considering the CPP workshop proposed date of 4/19
- SJSU core faculty assist with the workshop. (Laura, Ravisha, Tim).
- Keynote Speaker, Scott Freeman from Washington State attending workshop. Q&A

ii. Spring/Summer “Do the Flip!”

- Grant is requesting all submitted LPs from previous two years of workshops. Send to Tyler
- The proposed date of the summer workshops:
 - -CPP 4/19
 - -CSULA 4/26
 - -SJSU 5/30
- Stipends awarded to those that complete workshop
- For Southern Campuses, Tyler will assist FLCs with for stipends
- In the process of ordering the Talbert flipped books.
- 30 books will be sent to CPP and 30 to CSULA.
- Updating the FITW website for open registration for workshops.
- Registration will be set up through Qualtrics and the FLCs will be shared ownership of registration survey to be up to date with applications.
- Flyer will be updated to state link for dissemination at each campus.
- Tyler will send E-file to be printed at each campus. (FLCs recommended this opposed to us mailing out copies)
- **Current Priority Registration deadline is April 12th**. Soft registration on open-space basis.
- SJSU has the opportunity to shift priority registration for later workshop date, 5/30
- Open the floor for FLCs to add input to workshops.
- CPP will split their workshop into two half day workshops that will require more independent follow up.

II. Advisory Board Meeting – March 27th, 1:00pm – 2:30pm

- Meeting has been date has been set.

- Reminder to RSVP to the Google Calendar event and encourage board members to attend

a. Agenda

- Tyler shared tentative board meeting agenda. Focus on assessment and outcomes of flipped.

b. Materials / Reports

- Campus update reports
- Calc-Study (Shandy)

c. Plan Assessment

- Beginning the process of assessing retention in STEM subsequent courses.
- Will be meeting with Scott Heil (SJSU IEA).
- Tyler and grant student assistant Abhijit can travel to other campuses to assist with data pull.
- (Calc-study assessment)

III. Extension Year 5

a. Summer 2019 Mini-Grants

- Another round of Summer mini-grants
- Use this to encourage faculty to attend 2019 workshops
- Year 4 contracts have been in place.
- CPP has sent in their mini-grant amendment to our budget analyst.
- CSULA will send their budget shortly.

b. Year 5 Budget

- News about possible chances for extension
- As other grant is finished with their APR, Tyler can focus on the process of submitting request for extension.
- Plans, assessment, workshops, dissemination